

# South Toledo Bend Water District



2200 Old Hwy 476 • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President  
Michael Walker, Secretary/Treasurer  
Commissioners: Tim Collins • Shawnette Newby

## Minutes of South Toledo Bend Water Board

April 2, 2026

Board Members Present: Malcolm Franks, Mike Walker, Tim Collins, Shawnette Newby

Absent: Mike Pitt

Others present: Rick Leonard, Mark McCarty, Jennifer Hawkins

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda as presented was made by Shawnette Newby, 2<sup>nd</sup> by Mike Walker, motion passed.

No public present.

### NEW BUSINESS:

1. A motion to approve the March meeting minutes was made by Tim Collins, 2<sup>nd</sup> by Shawnette Newby, motion passed.
2. A motion to pay the bills was made by Tim Collins, 2<sup>nd</sup> by Shawnette Newby, motion passed.
3. Audit Review: Jennifer Hawkins (Thompson, Cunningham, Broadway & Todtenbier, CPAs) presented the annual audit report through 9-30-2025. The water system is in good shape. There were no abnormalities found.
4. Main plant update: The spare parts have been delivered. All parts/equipment have been received. Apeck is working on the punch list. Waiting on the LRC to revise the PLC program and upload it to the site. This will be discussed more at the May meeting. No motion.
5. Project update (Dess & Vaco Rd): Mark McCarty presented a project update. Water line installation on Vaco Road is complete except for the air release valve. The building slab has been poured. No motion.
6. Aerator effluent control: discussed
7. Little Flock Rd surplus property review: Malcolm Franks read for the record, "Public Notice...South Toledo Bend Waterworks District has declared the following immovable property as surplus: Those certain tracts of land, together with all buildings and improvements, more particularly described as: Lots Five (5) and Six (6) of Boone's Landing Point Subdivision as per the duly recorded plat thereof in plat jacket 181, recorded in the records of the Parish of Sabine, all located in Section Six (6), Township Four (4) South, Range Twelve (12) West, Sabine Parish, Louisiana; Together with the leaseback rights to the area adjacent thereto and contiguous therewith. A certain tract or parcel of land located in Section Thirty-One (31), Township Five (5) North, Range Twelve (12) West, Sabine Parish, Louisiana, more particularly identified and described as follows: Lots Three (3) and Four (4) of Block Three (3) of Forest Park Subdivision being a subdivision of a part of the Southwest Quarter (SW/4) of Section Thirty-One, Township Five (5) north,

Range Twelve (12) West, in accordance with the subdivision and survey plat thereof by E.L. Palmer, Registered land surveyor, dated August 23, 1967 and duly recorded under Instrument No. 198523, Book 165, as amended by Instrument No. 198524, Book 165, Page 306 of the Conveyance Records of Sabine Parish, Louisiana.

A motion was made by Mike Walker that we declare the described property on record as a surplus piece of property, 2<sup>nd</sup> by Shawnette Newby, all agreed, motion passed.

8. Little Flock Road surplus property disposal: A motion was made by Mike Walker that we advertise the surplus property for bid with a bid opening date of June 4, 2026, with a minimum bid of \$150,000, 2<sup>nd</sup> by Shawnette Newby, all agree, motion passed.
9. Equipment building: Push to May meeting.
10. Bid opening for 2019 Dodge truck: Bid submitted by J.J. Merchant out of Purvis, MS for \$3,277.77. A motion was made by Tim Collins to accept the bid, 2<sup>nd</sup> by Mike Walker, all agreed, motion passed. Rick will notify J.J. Merchant that their bid was accepted.
11. Treasurer's report for March: Copies of the bank statements and the check register were provided to the board for review. A motion to accept the report was made by Tim Collins, 2<sup>nd</sup> by Shawnette Newby, motion passed.
12. Rick Leonard presented the superintendent's report for March:
  - 1) All monthly state reports & samples completed & sent in as required by LDHH.  
Water produced.....5,611,000 Water sold.....3,906,000 Water Loss.....41.5%
  - 2) Rate Study
  - 3) Bobcat
  - 4) Troy school

A motion to accept the report was made by Mike Walker, 2<sup>nd</sup> by Shawnette Newby, motion passed.

### **OLD BUSINESS:**

13. Announcements/Comments: Next board meeting will be May 7th.
14. There was no other business and a motion to adjourn was made by Tim Collins, 2<sup>nd</sup> by Shawnette Newby, motion passed.

### **NEXT BOARD MEETING: Thursday, May 7, 2026, AT 5:30 PM**

South Toledo Bend Water Plant – 2200 Old Hwy 476 Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Coordinator

Published Sabine Index – May 20, 2026

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Telephone: 318-586-9836

Email: [toledobendwater@yahoo.com](mailto:toledobendwater@yahoo.com)

FAX: 318-586-3119