

South Toledo Bend Water District



2200 Old Hwy 476 • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Shawnette Newby

Minutes of South Toledo Bend Water Board

March 5, 2026

Board Members Present: Malcolm Franks, Mike Pitt (via phone), Mike Walker, Tim Collins (via phone)

Absent: Shawnette Newby

Others present: Rick Leonard, Mark McCarty, Stephen Steinke

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda as presented was made by Mike Walker, 2nd by Mike Pitt, motion passed.

No public present.

NEW BUSINESS:

1. A motion to approve the February meeting minutes was made by Mike Walker, 2nd by Tim Collins, motion passed.
2. A motion to pay the bills was made by Mike Walker, 2nd by Mike Pitt, motion passed.
3. Project update: Mark McCarty presented a project update. Still waiting on the spare chemical monitors to be delivered. There are still a few items left on the punch list to be completed. Apeck still has some paperwork to do with the State. We are hoping to be able to close out the main plant contract in the next month or so. An estimate was presented to have software changes made to the program that controls the wells. This will allow our operators to operate it at night or to make changes. The cost to do this is \$9500. A motion was made by Mike Walker to proceed with the software upgrade, 2nd by Mike Pitt, motion passed.
4. Project update: Dess Road. There was a pre-construction meeting today. Booster station property has been cleared. They should be starting the water line installation next week. The contract time started this Monday, which puts their substantial completion at the end of June.
5. Project update: Vaco Rd. Discussed with Dess Rd project.
6. Aerator effluent control: Mark McCarty gave an update on a scrubber system. He is checking into different systems to help reduce the odor at Esto.
7. Financial update: Stephen Steinke provided the year-end financials. He presented the 1st quarter reports (Oct thru Dec 2025). For the record, Stephen was asked if he felt that the district was financially sound and he agreed.

8. Amending financial budget: A notice was published stating that we would be amending the fiscal year end budget for 2025. A motion to amend the budget for fiscal year September 2025 was made by Mike Walker, 2nd by Tim Collins, all agreed, motion passed.
9. Engagement Letter: A motion was made by Mike Walker to approve the engagement letter, as presented by Stephen Steinke, 2nd by Tim Collins, motion passed.
10. Little Flock Road property: A legal description of the part of the property we are wanting to sell is being done. Once we have that we will be able to put the property up for sale. We will discuss “fencing” at next month’s agenda.
11. Equipment building: Mike Pitt provided an estimate for a 50x60 building for \$13,600, plus shipping costs with an additional 25x30 single slope for about \$3500. This will be discussed more at the next meeting.
12. Bid opening for 2019 Dodge truck: No bids submitted.
13. Procurement of new truck: A motion to authorize the procurement of the new truck was made by Mike Walker, 2nd by Tim Collins, motion passed.
14. Treasurer’s report for February: Copies of the bank statements and the check register were provided to the board for review. A motion to accept the report was made by Tim Collins, 2nd by Malcolm Franks, motion passed.
15. Rick Leonard presented the superintendent’s report for February:
 - 1) All monthly state reports & samples completed & sent in as required by LDHH.
Water produced.....6,239,000 Water sold.....4,239,000 Water Loss.....44.6%
 - 2) Leak on Little Flock Road
 - 3) 12” main line valve
 - 4) Rate study
 - 5) Vaco Road residents....A letter will be drafted to these residents offering the original cost to get on the water system plus the deposit.

A motion to accept the report was made by Tim Collins, 2nd by Mike Walker, motion passed.

OLD BUSINESS:

16. Announcements/Comments: Next board meeting will be April 2nd.
17. There was no other business and a motion to adjourn was made by Mike Walker, 2nd by Tim Collins, motion passed.

NEXT BOARD MEETING: Thursday, April 2, 2026, AT 5:30 PM
 South Toledo Bend Water Plant – 2200 Old Hwy 476 Road, Many, LA 71449
 Prepared by: Betty Maupin – Administrative Coordinator
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